

TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013
Monday, July 13, 2026 at 6:30pm

1. Call to order:
Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 6:30pm.
2. Pledge of Allegiance:
Town Chair David Huenink led attendees in the Pledge of Allegiance.
3. Certify Wisconsin Open Meeting Law has been met:
Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted at the Holland Town Hall and on the Town's website at www.townofholland.com on July 8, 2026.
4. Roll call:
 - a. Members Present: Town Chair David Huenink, Town Supervisors Douglas Hamilton, Brody Stapel, and Benjamin Morrison.
 - b. Members Absent: Town Supervisor Kelly Caswell.
 - c. Others Present: Town Clerk-Treasurer and Zoning Administrator Janelle Kaiser.
 - d. Members of the public that signed in: William Bannier, Sawyer DeRuyter, Jane Donald, and John Donald.
5. Adopt agenda as official order of business:
Motion by Hamilton, seconded by Morrison, to adopt the agenda for the July 13, 2026 board meeting as presented; the motion carried by unanimous voice vote.
6. Minutes of previous meetings addressed for approval:
Motion by Stapel, seconded by Hamilton, to approve the minutes from the June 8, 2026 board meeting as presented; the motion carried by unanimous voice vote.
7. Record retention certification:
Clerk-Treasurer Janelle Kaiser certified that everything is up to date.
8. Information exchange with Sheboygan County Sheriff's Department:
A representative of the department was not present. This topic will be removed from future agendas until further notice.
9. Public Input:
None.

10. Financial/Treasurer's report:

Motion by Stapel, seconded by Morrison, to approve the June 2026 financial/treasurer's report as presented; the motion carried by unanimous voice vote.

11. Approval of vouchers:

Motion by Morrison, seconded by Stapel, to approve the July 13, 2026 voucher listing as modified to:

- a. **add per diem payments to Town Board members that reported attendance at one or more eligible meetings since the June 2026 board meeting, and**
- b. **to authorize payment of an invoice received from Good Fellers Tree Removal Service up to \$3,350.00.**

The motion carried by unanimous voice vote.

A revised voucher listing from June 8, 2026 was included in the meeting packet.

12. Accounts receivable:

Kevin Claerbaut of Holland Companies LLC \$35.08.

John Cook of Piriformis LLC \$1,750.48.

Northern Ozaukee Farm Drainage District \$34,681.26.

13. Plan Commission recommendations:

- a. Request by Sawyer DeRuyter on behalf of Donald Trust for a minor land division and rezonings at N753 Six Mile Road

Motion by Hamilton, seconded by Stapel, to accept the recommendation of the Holland Plan Commission and approve the request by Sawyer DeRuyter for a minor land division and rezonings simultaneously, to divide 5.000 acres from N753 Six Mile Road and rezone those 5.000 acres from A-1 to A-1-S, and to rezone 15.000 acres of N753 Six Mile Road from A-1 to A-PR as shown on the certified survey map and rezoning exhibit submitted with the application; the motion carried by unanimous roll call vote. Benjamin Morrison: Yes; Brody Stapel: Yes; Douglas Hamilton: Yes; David Huenink: Yes.

- b. Request by Couple Two Tree Acres LLC for a rezoning at N1096 Sauk Trail Road:

Motion by Hamilton, seconded by Morrison, to accept the recommendation of the Holland Plan Commission and approve the request by Couple Two Tree Acres LLC to rezone 2.008 acres of N1096 Sauk Trail Road from A-5 to B-1 as shown on the map submitted with the application; the motion carried by unanimous roll call vote.

14. Request by Heather and Travis DeRuyter for a fireworks permit at N753 Six Mile Road:

Motion by Morrison, seconded by Hamilton, to approve issuance of a fireworks permit to Heather and Travis DeRuyter to display Class C fireworks at N753 Six Mile Road on September 5, 2026 or on the weather-permitting alternate dates as provided to the Town Board; the motion carried by unanimous voice vote.

Clerk-Treasurer Kaiser sent notification of the permit application to the chief of the first responding fire department on July 9, 2026, and will also send letters notifying the first responding fire department and the Sheboygan County Sheriff's Department of the permit issuance.

15. Set tentative timeline for budget activities:

The first meeting to begin work on the 2027 budget will be held on Monday, September 21, 2026 at 6:30pm. Chair Huenink reminded the board that the public hearing for the 2027 budget, special elector meeting to adopt the Town tax levy, and regular November monthly board meeting will be held on Wednesday, November 4, 2026. The public hearing will begin at 6:00pm, with the elector and board meeting to follow.

16. Town insurance quotes for 2027 budget:

Supervisor Stapel has contacted Rural Mutual Insurance agent Dan Push for a renewal quote.

17. Review contract with Granicus for short-term rental license management:

No action taken. Clerk-Treasurer Kaiser has requested a contract proposal but it has not been received from Granicus.

18. Ongoing Issues:

a. Managing short-term rentals and licenses:

A report detailing short-term rental licenses and certain short-term rental activity was provided to the Town Board in the July 13, 2026 board meeting packet. The Town Board acknowledged that most licenses have been renewed for 2026-2027. Clerk-Treasurer Kaiser is working with two property owners that have submitted incomplete applications.

b. Possible ordinance violation at W3070 Hoitink Road:

No new information to report.

c. Signage, barricades, and conduct at walk-in access to Lake Michigan locations:

No new information to report.

d. Potential high-voltage electric transmission lines:

The Wisconsin Public Service Commission (WI-PSC) has finalized the environmental impact statement for the Ozaukee County Distribution Interconnection Project (Public Service Commission of Wisconsin Docket 137-CE-221). The WI-PSC has scheduled public hearings intended for opinion-based comments about the project on Tuesday, August 18, 2026 (2:00pm and 6:00pm) at Fredonia Village Hall and Wednesday, August 19, 2026 (2:00pm and 6:00pm) at the Kiel Community Center, Lower Level. Written comments are due to the WI-PSC by Friday, August 28, 2026. Chair Huenink will draft comments to be reviewed by the board at a future meeting.

e. Farmland preservation zoning ordinance recertification application:

No new information to report.

19. Committee, Clerk-Treasurer, & Chair Items:

a. Administration and Finance:

None.

b. Parks and Property:

i. 2026 phragmites and Japanese knotweed management:

Glacierland Resource Conservation and Development will be unable to administer phragmites and Japanese knotweed treatments this year due to a lack of grant funding. Stantec has previously performed the treatments throughout the Town. Supervisor Hamilton will contact them directly for a quote. Clerk-Treasurer Kaiser will follow up on which properties have been sent permission slips for treatment in previous years.

Supervisor Hamilton reported that:

- ii. Trees have been cleaned up at Amsterdam Cemetery by both the Town's Public Works Department and Good Fellers Tree Removal Service.
- iii. The Town Recycling Center will now accept retired American flags. There is no charge and those dropping off flags do not need to be residents or property owners.
- iv. The annual shred event hosted by Oostburg State Bank and the Town of Holland on July 11, 2026 resulted in 4,520 pounds of paper and approximately \$820.00 and 15 boxes of food for the local food pantry.

c. Public Safety:

i. Oostburg Fire Dept engine status:

Supervisor Huenink reported that the Oostburg Fire Partners met on June 18, 2026. One of Oostburg Fire Department's trucks was recently in a single vehicle incident and has been transported to a repair facility. There were no injuries reported. In the meantime, Oostburg Fire Department (OFD) is utilizing a truck that Adell Fire Department had listed for sale on a lease to own basis. Prior to the incident, a new fire truck was ordered for OFD and is expected to be delivered in 2027.

Supervisor Morrison reported that the Sheboygan County Sheriff's Department performed 36 hours of contract work last month. They responded to 26 complaints and issued 31 warnings and seven traffic citations. The Oostburg Fire Department's trustees met on July 8, 2026 to discuss a proposal by Oostburg Emergency Medical Responders to make changes in their operational structure in regard to their governance under Oostburg Fire Department.

d. Onion River Solar Joint Development Agreement (JDA) Committee:

Supervisor Stapel reported that a mowing of vegetation throughout the utility appears to have been completed. There are no known reports of noxious weeds at the utility this year.

e. Roads:

A monthly roads report prepared by Director of Public Works and Property Kevin Hilbelink was included in the July 13, 2026 meeting packet. The board noted that Kevin is doing well in his new position.

- i. Utility right-of-way occupancy and excavation permitting process:
No new information to report.

f. Clerk-Treasurer:

- i. Election security subgrant:

The Wisconsin Elections Commission has announced an election security subgrant that municipalities can apply for by December 1, 2026. Clerk-Treasurer Kaiser proposed submitting a grant application for a laptop to replace the current computer used by the Deputy Clerk-Treasurer.

- ii. Integrated online system for property tax payments and financial disbursement agreement:

The Town Board reached consensus to authorize Clerk-Treasurer Kaiser to submit the financial disbursement agreement for an integrated online system for property tax payments to begin in 2026. There is no cost to the Town to set up the integrated online system.

g. Chair:

Chair Huenink attended a Heads of Local Government meeting on July 9, 2026.

Orange Cross Ambulance presented information about anticipated funding issues in future years for a variety of reasons.

20. Public input:

William Bannier inquired about the status of the Stokdyk Ingelse Road betterment project. There have been no recent updates that the Town is aware of and expects to perform the work in 2027.

21. Motion to convene in closed session pursuant to §19.85(1)(c), Wis. Stats., for the purpose of considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss compensation for the Deputy Clerk/Treasurer position:

Motion by Hamilton, seconded by Stapel, to enter into closed session at 7:48pm; the motion carried by unanimous roll call vote.

22. Reconvene into open session to take action relating to closed session deliberations, if any:

Motion by Stapel, seconded by Morrison, to reconvene into open session at 7:52pm; the motion carried by unanimous roll call vote.

Motion by Stapel, seconded by Hamilton, to adjust the compensation for the Deputy Clerk/Treasurer position as discussed during closed session; the motion carried by unanimous roll call vote.

23. Correspondence:

All relevant correspondence was included in the July board meeting packet or was

previously sent to Town Board members by email.

24. Adjourn:

Motion by Hamilton, seconded by Morrison, to adjourn the meeting at 7:53pm; the motion carried by unanimous voice vote.

Respectfully submitted,
Janelle Kaiser, Clerk-Treasurer
Town of Holland, Sheboygan County, Wisconsin