TOWN OF HOLLAND BOARD OF SUPERVISORS
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
HOLLAND TOWN HALL, W3005 COUNTY ROAD G, CEDAR GROVE, WI 53013
Monday, October 12, 2026 at 6:30pm

1. Call to order:
   Town Chair David Huenink called to order the Board of Supervisors monthly meeting at 6:32pm.

2. Pledge of Allegiance:
   Town Chair David Huenink led attendees in the Pledge of Allegiance.

3. Certify Wisconsin Open Meeting Law has been met:
   Clerk-Treasurer Janelle Kaiser certified that the requirements of the Wisconsin Open Meeting Law had been met. The agenda for this meeting was posted at the Holland Town Hall and on the Town's website at www.townofholland.com on October 6, 2026.

4. Roll call:
   a. Members Present: Town Chair David Huenink, Town Supervisors Kelly Caswell, Brody Stapel, and Benjamin Morrison (arrived at 6:39pm).
   b. Members Absent: Town Supervisor Douglas Hamilton.
   c. Others Present: Town Clerk-Treasurer and Zoning Administrator Janelle Kaiser and Plan Commission member Jack Stokdyk.
   d. Members of the public that signed in: William Bannier, Phil Marr, David Lammers, and Rita Lammers.

5. Adopt agenda as official order of business:
   Motion by Caswell, seconded by Stapel, to adopt the agenda for the October 12, 2026 board meeting as presented; the motion carried by unanimous voice vote.

6. Minutes of previous meetings addressed for approval:
   Motion by Stapel, seconded by Caswell, to approve the minutes from the September 14, 2026 and September 23, 2026 board meetings as presented; the motion carried by unanimous voice vote.

7. Record retention certification:
   Clerk-Treasurer Janelle Kaiser certified that everything is up to date.

8. Public Input:
   None.

9. Financial/Treasurer's report:
   Motion by Caswell, seconded by Stapel, to approve the September 2026 financial/treasurer's report as presented; the motion carried by unanimous voice vote.

10. Approval of vouchers:
Motion by Caswell, seconded by Stapel, to approve the October 12, 2026 voucher listing as modified to add per diem payments to Town Board members that reported attendance at one or more eligible meetings since the September 2026 board meeting, and to authorize payment to the Village of Cedar Grove for quarter three expenses of the Cedar Grove Fire Department and Cedar Grove First Responders after review and approval by the Town Chair; the motion carried by unanimous voice vote. A revised voucher listing from September 14, 2026 board meeting was included in the meeting packet.

11. Accounts receivable:
Northern Ozaukee Farm Drainage District $37,452.28.

12. Plan Commission recommendations:
    a. Request by David and Rita Lammers for a minor land division and rezonings at parcels 59006064490 and 59006064510 on Hoitink Road:
    The Town Board acknowledged that the property owners submitted a recordable certified survey map matching the draft map submitted with the application, signed and dated by the surveyor and property owners and including required language from Town Code Section 220-15 prohibiting future land divisions from resultant parcels for 10 years, and a full legal description for all resultant parcels. This satisfies application approval contingencies set by the Plan Commission at their October 5, 2026 meeting.
    Motion by Stapel, seconded by Morrison, to accept the recommendation of the Holland Plan Commission and approve the request for a minor land division and rezonings at parcels 59006064490 and 59006064510 as submitted by David and Rita Lammers, to divide 8.35 acres from parcel 59006064490 and rezone those 8.35 acres from A-1 to A-PR, and to rezone parcel 59006064510 from A-1 to A-1-S.; the motion carried by unanimous roll call vote. Kelly Caswell: Yes; David Huenink: Yes; Benjamin Morrison: Yes; Brody Stapel: Yes.

13. Review 2027 draft budget:
The Town Board reviewed the Town's 2027 draft budget. Clerk-Treasurer Kaiser will notice a budget hearing and special elector's meeting to adopt the 2026 tax levy to be collected in 2027, and to establish compensation for elected officials to include elected officials serving as Town employees, in the Lakeshore Weekly, The Sounder, at the Town Hall, and on the Town's website. Budget detail will be posted on the Town's website and available for viewing in the office of the Clerk-Treasurer.

14. Schedule public hearing to present 2027 budget:
Motion by Morrison, seconded by Caswell, to schedule a public hearing to present the 2027 budget on November 4, 2026 at 6:00pm at the Holland Town Hall; the motion carried by unanimous voice vote.

15. Schedule special electors' meeting to set and approve 2026 tax levy to be collected in 2027:
Motion by Caswell, seconded by Stapel, to schedule a special electors' meeting to set and approve the 2026 tax levy to be collected in 2027 on November 4, 2026 to begin immediately after the public budget hearing scheduled to start at 6:00pm at the Holland Town Hall; the motion carried by unanimous voice vote.
The agenda for the special elector meeting will also include an item to establish compensation for elected officials to include elected officials serving as Town employees.

16. Sheboygan County Intergovernmental 2027 Agreement for Sales Tax Revenue-Sharing:
Motion by Morrison, seconded by Stapel, to approve and authorize Chair Huenink and Clerk-Treasurer Janelle Kaiser to sign the Sheboygan County Sales Tax Revenue-Sharing for Transportation Infrastructure Maintenance Intergovernmental Cooperative Agreement for the period commencing on January 1, 2027 and concluding on December 31, 2027, as presented, to include road improvements to a section of Holland-Lima Road as the designated project for use of the anticipated funds; the motion carried by unanimous voice vote.

17. Sheboygan County Sheriff's Department 2027 Joint Powers Agreement:
Motion by Morrison, seconded by Caswell, to approve and authorize the Chair Huenink to sign the 2027 Sheboygan County Sheriff's Department's Joint Powers Agreement for the period commencing on January 1, 2027 and concluding on December 31, 2027 as presented; the motion carried by unanimous voice vote.

18. Sheboygan County Sheriff's Department 2027 Agreement for Special Law Enforcement Services:
No action taken. A proposed agreement for 2027 has not been received from the sheriff's department.

19. Auditor selection for Town 2026 financial audit:
Motion by Stapel, seconded by Caswell, to appoint Peterson, Corson, and Hamman, S.C., to perform the 2026 audit of the Town of Holland's financial records; the motion carried by unanimous voice vote.

20. Town of Holland Proclamation 2026-01, Deer Donation Month:
No action taken. The Town Board directed Clerk-Treasurer Kaiser to post a link to the Wisconsin Department of Natural Resources website regarding their deer donation program on the Resources page of the Town website.

21. Wisconsin Retirement System employee eligibility for 2027:
No action taken. Clerk-Treasurer Kaiser presented information about 2027 employee eligibility to participate in the Wisconsin Retirement System. The Town Board will review this information and may discuss this topic at a future meeting.

22. Ongoing Issues:

a. Managing short-term rentals and licenses:
Chair Huenink reported follow up with Town Attorney Matt Nugent about previous correspondence sent to the property owners of N1099 Cole Road regarding violation of the Town's short-term rental ordinance. A letter was sent to the correct address on file for the property owners in Spring 2026. Chair Huenink will follow up with Attorney Nugent to ask whether the letter was sent certified, and to request that a copy of all correspondence to property owners sent on behalf of the Town be sent to the Clerk-Treasurer. The Town Board reached consensus not to send another letter at this time and acknowledged that they believe a party known to the property owners has contacted them to inform them that the Town is attempting to contact them.

b. Possible ordinance violation at W3070 Hoitink Road:
The Town Board agreed to schedule an onsite inspection of the property, with the property owner's written permission, sometime in January 2026. Clerk-Treasurer Kaiser will correspond with the property owner. Chair Huenink and Supervisor Stapel will conduct the inspection.

c. Signage, barricades, and conduct at walk-in access to Lake Michigan locations:
The Town continues to wait for survey work to be performed at the Lake Michigan walk-in access areas at the ends of Stokdyk Ingelse Road, Foster Road, and Van Ess Road. A private property sign, possibly located in the access area for Stokdyk Ingelse Road, has been brought to the attention of the Town Board. Chair Huenink reported a site visit to the location.

d. Potential high-voltage electric transmission lines:
A new application for the Ozaukee County Distribution Interconnection Project has been submitted by American Transmission Company to the Wisconsin Public Service Commission (WI-PSC). The route proposed in the Town of Holland is now a preferred route as shown in the application documents. Current application documents are available on the WI-PSC's website and in the office of the Clerk-Treasurer. The Town Board acknowledged that they are likely to submit written comments in future public comment periods for the application.
Supervisor Hamilton and Chair Huenink attended an Ozaukee County Town Hall meeting held by the Responsible Energy Alliance on Wednesday, September 16, 2026 regarding the project.

23. Committee, Clerk-Treasurer, & Chair Items:

a. Administration and Finance:
The committee met on Monday, September 21, 2026 at 6:30pm to work on the 2027 Town budget.

b. Parks and Property:
None.

c. Public Safety:
A report detailing Sheboygan County Sheriff contract activity was included in the meeting packet.

d. Onion River Solar Joint Development Agreement (JDA) Committee:
None. The Town Board reached consensus to remove this agenda item until April 2027.

e. Roads:
A monthly roads report prepared by Director of Public Works and Property Kevin Hilbelink was included in the October 12, 2026 meeting packet. Supervisor Caswell reported that scheduled road work on DeMaster Road and Dulmes Road has been completed. Work on Gibbons Road and Tamarack Lane is anticipated in October. He also reported that Director of Public Works and Property Kevin Hilbelink is doing a great job.
   i. Utility right-of-way occupancy and excavation permitting process:
   No new information to report.

f. Clerk-Treasurer:
The General Election will be held on November 3, 2026. In person absentee voting hours for the General Election have been posted on the Town's website calendar and printed in the Lakeshore Weekly, The Sounder, and The Sheboygan Press. There will be new property tax collection software implemented throughout the county this year, to include credit card, debit card, and electronic check payment options. Clerk-Treasurer Kaiser and Deputy Clerk-Treasurer Jesse attended a related training session at the Sheboygan County Treasurer's office on October 7, 2026.

g. Chair:
None.

24. Public input:
Jack Stokdyk commented in favor of increasing the wage for elected officials of the Town serving as Town employees from $15.00 to $20.00.

25. Correspondence:
All relevant correspondence was included in the October board meeting packet or was previously sent to Town Board members by email.

26. Adjourn:
Motion by Stapel, seconded by Caswell, to adjourn the meeting at 8:40pm; the motion carried by unanimous voice vote.

Respectfully submitted,
Janelle Kaiser, Clerk-Treasurer, Town of Holland, Sheboygan County, Wisconsin